

37 PSR GUN CLUB

MINUTES OF THE 1ST QUARTER MEETING OF THE BOARD OF ADVISERS

Date: Sunday, April 3, 2016

Time: 3:00 PM

Location: 1333 Loop Road, Bunnlevel, NC 28323

Board Advisers Present:

- Jim Tiller
- Mike Hamilton
- Robin Hamilton
- Juan Barrera
- Sofya Gekht

Board Advisers Absent: There were no absent Board Advisers

Others Present:

- Frankie McRae, owner and training instructor at 37 PSR GUN CLUB
- Linda McRae, owner and office manager at 37 PSR GUN CLUB

CALL TO ORDER

Frankie McRae opened the meeting at 3:15 PM by welcoming the attendees and noting that the meeting was properly convened, notice of meeting duly given and that a quorum was present. He then presented the meeting agenda, which included

- Explanation of the **Board Advisers' mission**;
- Presentation and discussion of the club's latest **financial report**;
- Discussion of **problems** and **solutions** regarding maintenance, operation, and further development of the club's facilities;
- Discussion and planning of the first **Members' Day** for the year of 2016.

BOARD ADVISERS' MISSION

Following presentation of the agenda, Frankie McRae briefly explained the Board Advisers' mission. He pointed out that Board Advisers were to serve as a liaison between the club's management and members on issues, projects, plans, and initiatives undertaken by the club for the greater good of its members and community. A yearly meeting schedule of the Board was discussed and agreed upon. Arrangements for establishing the Board's designated email accounts were made.

FINANCIAL REPORT

The meeting proceeded with the presentation of the financial report for the 1st quarter of 2016. Linda McRae provided information about

- The current levels of membership offered by the club;
- The current number of members per each level of membership, including a breakdown of new members and those who renewed their memberships from the previous year;
- The current size of the maintenance fee that has recently been added to the cost of the membership and the total maintenance fees received per each level of membership.

Linda McRae further announced the total number of 2016 memberships (112) and the total maintenance budget received during the 1st quarter of 2016 (\$4,425).

Upon the review of the financial report, Board Advisers initiated a discussion about categories of expenses the maintenance budgets are intended to go towards to. The following categories were brought to their attention:

- Targets (steel, cardboard), target holders and stands, associated supplies (pasters, staplers);
- Earthwork (berm maintenance, drainage maintenance/construction, grading, gravel, fertilizer and lime applications);
- Pro-shop maintenance (flooring, fixtures, office and cleaning supplies);
- Costs associated with the on-going projects (Shoot House, Rogers Range);
- Members' events.

The meeting proceeded with the in-depth consideration of major issues arising within the said categories of expenses.

PROBLEMS AND SOLUTIONS

Targets

Linda McRae brought it to Board Advisers' attention that targets and target stands had been a long-outstanding issue both cost- and labor-wise. High acquisition, shipping and maintenance costs as well as negligent use by members brought target maintenance to the top of the expense list. Several measures such as using its own efforts to build targets/stands, finding local suppliers to reduce shipping costs, limiting the weekly supply of targets/stands – were discussed; results to be reported at subsequent Board Advisers' meetings.

Drainage/Containment System

Next, Frankie McRae reported that poor drainage and excess rainfall had been the major stumbling blocks to successful completion of the Shoot House and effective use of the 100-yard lane. He indicated that the facility had long been in need of a sustainable containment system and explained in much detail what measures had been and would be taken to

remedy the situation. He disclosed that much of the project work was contracted out and the budget was set aside.

It was discussed and agreed upon that the containment system would be of the highest priority as of the date of these Minutes.

Shoot House

Next, Frankie McRae made Board Advisers aware of plans for the Shoot House. The complete layout and design of the structure were presented and discussed; the choice of the building materials thoroughly explained. Frankie informed Board Advisers that the berm separating the 100-yard lane from the shooting bays would be removed (the berm soil to be used for grading the foundation bed of the Shoot House) and a new ballistic wall would be built in place of the berm. He disclosed that much of the construction work would be done by its own efforts and that the budget was set aside.

It was discussed and agreed upon that the construction of the Shoot House would be of the second priority after the drainage/containment system. The construction of the new ballistic wall will be included in the same phase as the drainage/containment system.

Rogers Range

Next, Frankie McRae and Jim Tiller presented plans for the Rogers Range that is being added to the facility to expand and diversify training opportunities for members and the community. The complete layout and design of the designated area (separating the Shoot House from Bay 2) were presented and discussed; the choice of the building materials thoroughly explained. Frankie McRae further presented the complete design of the reactive target system to be installed at the Rogers Range. Jim Tiller presented the first electronic prototype that will form the backbone of the system. Both defined the next step as creating a finished mock-up of a reactive target to be tested in real-life conditions. It was disclosed that much of the project work would be done by its own efforts and that the budget was set aside.

It was discussed and agreed upon that the Rogers Range would be of the third priority after the drainage/containment system, the new ballistic wall, and the Shoot House.

IGL Matches

Finally, Board Advisers addressed the issue of the time that it sometimes takes to complete IGL matches. Ideas for improvements were brainstormed and accepted for further deliberation.

MEMBERS' DAY

The meeting was wrapped up with the plans for the 2016 1st Members' Day. It was decided to hold the event after the Members' Only RSO class on April 30, from 4:00 to 7:00 PM. The Members' Day will be a potluck event and will provide a platform for member-owned businesses to meet and get to know one another.

ADJOURNMENT

The meeting was closed at 6:00 PM. Board Advisers will convene in July, 2016 for their next quarterly meeting.

Submitted by: Sofya Gekht, Secretary and Board Adviser